

Supporting engagement with flood risk communities guidance

Building Partnerships – checklist 2

Introduction:

This check list may help you develop the building blocks of partnership between your organisation and flood risk communities. Partnerships come in all shapes and sizes, but the issues that affect them are often the same or very similar.

The questions relate to the engaging communities partnership working information note and are based on the following stages.

1. Choosing to work in partnership
2. Building Partnerships

You can use the progress column to identify where you are at present and discuss the best route forward.

| Steps to Partnership Working | Yes/No | Progress | Action Required |
|--|--------|----------|-----------------|
| Building Partnerships | | | |
| Have you considered how all partners can contribute to the development of decisions in the early stages? | | | |
| Have you defined the roles and responsibilities of partners clearly? | | | |
| Has the partnership developed a remit, terms of reference or clear focus? | | | |
| Have you considered how volunteers will be supported to participate? | | | |
| Have you established a time plan for building the partnership? | | | |
| Have you considered the structure of the partnership? | | | |
| What training or skills is required for everybody to participate in the partnership? | | | |
| Have you developed decision making guidelines for the partnership? | | | |
| Have you considered governance arrangements for the partnership? | | | |
| Have you considered who will administer the partnership? | | | |
| Have you considered how to set and achieve the common goals and are these realistic? | | | |
| Does the partnership need a vision or mission statement? | | | |

Learning The Lessons. Engaging Flood Risk Communities To Reduce Flood Risks

Supported by:

Once you have considered all the issues and relevant actions in this check list you should be better prepared to work in partnership with a flood risk community. There is no set way to develop your partnerships and everyone will be different but remember each one will experience similar issues.

Good Practice Point:

Remember; aim to create shared goals together to encourage your engagement with flood risk communities.

Registered Charity: SCO 43783